

## **MOYER DISTRICT LIBRARY BOARD MEETING MINUTES**

June 12, 2024 at Moyer District Library

Trustees in attendance: Sue Walker, Jim Hazen, Joy Zimmerman, Tena Kincaid, Heather Killian, and Erin Nuss.

The meeting was called to order by President Sue Walker at 5:30 PM.

### **Public Comment**

None

### **Agenda Additions**

Add a discussion of notification of City TIFF meeting.

### **Minutes**

The minutes from the May meeting were reviewed. Erin Nuss moved to approve the May minutes and Tena Kincaid seconded. All members voted to approve the meeting minutes. The May minutes were approved.

### **Communications:**

See attached

Decennial Meeting:

The minutes from the May meeting were reviewed. Erin Nuss moved to approve the May Decennial Meeting minutes and Joy Zimmerman seconded. All members voted to approve the meeting minutes. The May Decennial Meeting minutes were approved.

Erin Nuss moved to disband the Decennial Committee. Joy Zimmerman seconded the motion. All members voted to disband the Decennial Committee. The Decennial Committee was disbanded.

### **Building and Grounds**

Reker Landscaping has been out working on our landscaping. They have completed a lot of work on the front of the building. Jess has spoken with them about monthly/weekly upkeep.

The front door is missing the weather stripping. ACE may have the material. Jess will check into the replacement of weather stripping and who could do the work. Glenn Riddle was our handyman, Jess will ask him for a recommendation as he is partially retired. Brenten Fairchild has picked up some jobs, so he may be a possibility.

## **Policy and Personnel**

No updates.

## **Long Range Planning**

The automatic door has been updated. The program room and pony wall behind the desk will get painted after the completion of the summer reading program. All other projects are still in discussion. The furniture we currently have with only the 4 computers, spacing is much better. With prices, we are not in a rush to update furniture and current table is working with the lower number of computers. Spacing no longer seems to be an issue.

## **Finance/Treasurer's Report**

Board received a copy of a working budget for fiscal year 2024-2025. Legal costs did go up. We updated for actual expenditures, for example water. Otherwise, there was little change for costs. Money for salaries will increase.

The working budget fiscal year 2024-2025 was proposed and reviewed. Jim Hazen moved to approve the working budget and Joy Zimmerman seconded the motion. A roll call vote was taken and all members voted to approve the working budget fiscal year 2024-2025.

The May Treasurer's Report was reviewed. Erin Nuss moved to approve the May report and Heather Killian seconded the motion. A roll call vote was taken and all members voted to approve the May Treasurer's Report.

## **Librarian's Report**

See attached.

## **Old Business**

None

## **New Business**

Discussion of the notice that was sent to the library about the upcoming TIFF meeting. We are not eligible for TIFF funds. If the TIFF district is extended, then we lose money from the farm land. Do we want a representative at the meeting? Erin will review meeting details and see if we need to attend.

Adoption of board meeting dates for the 2024-2025 year.

Discussion of salaries for 2024-2025 fiscal year.

Starting July 2024-2025: Staff salary increases

Jessica Titus will receive a \$2000 raise

All hourly staff will receive a \$1.00 plus a 3% increase in hourly pay.

## **Adjourn Meeting**

Erin Nuss moved to adjourn the meeting. Joy Zimmerman seconded the motion. All members voted to approve. The meeting was adjourned at 6:23.

Respectfully submitted,  
Heather Killian  
Secretary of Moyer District Library Board