

## **Rules of Conduct**

The purpose of this policy is to ensure that the library provides a pleasant and safe environment for its users for study, research, and recreational reading. The librarian may ban any patron for violating patron behavior expectations for any period of time. The patron may appeal the librarian's decision by submitting a letter to the board of trustees through mail or email.

### **Patron Behavior**

#### **Unacceptable Behavior**

Unacceptable behavior in the library includes, but is not limited to, the following:

- Running, excessive noise, rowdiness, vandalism or similar disruptive behavior not in accordance with normal use of the library.
- Consuming food in the library except in the foyer or during events in the library's meeting room.
- Distributing leaflets, taking surveys, collecting signatures on petitions, soliciting, fundraising, or conducting similar activities throughout the library facility or on library grounds. These activities are, however, permitted within the meeting room as part of a scheduled event.
- Harassing patrons or staff verbally or through actions such as staring, touching, following, or initiating unwanted conversations.
- Removing library materials without authorization.
- Engaging in illegal activity while in the library or on library property.
- Tampering with or intentionally damaging library technology or equipment.
- Possession, use, or sale of alcohol, cigarettes, e-cigarettes, vapes, marijuana, chewing tobacco, or other tobacco in the library or on library property.
- Being under the influence of alcohol or drugs.
- Mutilating or defacing library materials or property.

#### **Additional Rules of Conduct**

- Patrons must be fully clothed, including shoes and shirts.
- Polite cell phone use and text messaging are permitted throughout the library. Please remember to speak quietly and set the notification volume to "vibrate" to avoid disturbing others as much as possible.
- Weapons or objects that can reasonably be considered as weapons and firearms of any type are not permitted on library property. Persons (except law enforcement) who conceal or openly carry weapons will be asked to leave library property.
- Patrons should not leave personal items unattended. The library is not responsible for loss of or damage to patrons' belongings.

- Patrons whose bodily hygiene is offensive enough to constitute a nuisance to others may be asked to leave the building. This includes odors caused by perfumes or colognes that interfere with the comfort and safety of others.
- Roller skates, roller blades, skateboards, cleats, and other similar equipment may not be used on library property.
- Registered sex offenders may not linger or loiter on library property including common areas.

Depending on the offense and the particular circumstances, violators may be asked to leave the library, either temporarily or permanently. The library will actively pursue disciplinary action, prosecution, or other legal actions when necessary.

### **Supervision of Children**

Moyer District Library is a public building, and any public place may be potentially dangerous for a child who is left unattended. Therefore, children under the age of eight **MUST** be accompanied in the library at all times by a parent or other responsible caregiver. Parents or guardians of children under age eight **MUST** remain in the library building during the entire time their children are attending library-sponsored programs.

Parents or guardians are responsible for the behavior of their children in the library whether or not they are present with their children. Children whose behavior causes a problem for staff or other patrons will receive a warning, and, if their behavior persists, they will be asked to leave the library.

The library assumes no responsibility for children left unattended at closing. If the child has not been picked up by fifteen minutes past closing, the appropriate authorities will be called.

### **Animals in the Library**

Animals are prohibited from the library with the following exceptions:

- Service animals and service animal trainees
- Therapy and support animals
- Animals featured in a program sponsored by the Moyer District Library

Service and support animals are welcome at the Moyer District Library, but with the following guidelines:

- Service and support animals must be supervised by the owner at all times while inside the library. If the animal is walking, it must be on a leash. The library does not take responsibility for monitoring the safety or behavior of unattended animals.
- Service and support animals are expected to behave in a quiet, orderly manner. If an animal exhibits noisy or disruptive behavior, damages library property, or

poses a threat to the health or safety of others, the patron will be asked to remove the animal from the library.

- Service and support animals must be housebroken. If the animal cannot control its bodily functions, the patron will be asked to remove the animal from the library.
- Library staff may ask the patron: Is this a service animal?