

## **MOYER DISTRICT LIBRARY BOARD**

May 14, 2025 at Moyer District Library

Trustees in attendance: Heather Killian, Erin Nuss, Joy Zimmerman, Sue Walker, Tena Kincaid, and Sarah Lutterbie.

The meeting was called to order by Joy Zimmerman at 5:35 PM.

### **Public Comment**

None

### **Agenda Additions**

Discussion of board of trustees opening.

### **Minutes**

The minutes from the April 9, 2025 meeting were read. Heather Killian moved to approve the minutes from March 12 and Sue Walker seconded the motion. All board members approved the minutes 6-0.

### **Communications**

The library plans to coordinate with the GCMS School district on advertising for both child and adult summer programs.

Two patrons came into the library interested in additional story times. The time of 10:30 on Wednesday was suggested.

### **Building and Grounds**

Delbert Tjarks is mowing again this year. Recker Landscaping is maintaining the landscaping. The outdoor light is glowing plenty but we need to check the drop box light to ensure it is bright enough.

### **Policy and Personnel**

The board reviewed the Authority to Spend Policy. Sue Walker moved to approve the policy. Tena Kincaid seconded the motion. All members voted to approve the Authority to Spend Policy. The board reviewed the Study Room Policy. The board plans to vote on the policy next month.

### **Long Range Planning**

The committee met and discussed ideas for improving the library.

### **Finance**

The board examined the financial report for April. Erin Nuss moved to approve the Financial Report from April. Sarah Lutterbie seconded the motion. Roll call vote resulted in approval 6-0.

**Librarian's Report**

See attached for the Librarian's Report.

**Old Business**

SEI form follow-up.

**New Business**

Board opening candidate interviews. The board voted to appoint a new member to the board. All board members shared their gratitude for all patrons who came in willing to interview for the board opening.

Oaths for newly elected board members. Heather Killian, Sue Walker, and Sarah Lutterbie individually read off the oath of office and were officially sworn into their positions.

Non-resident fees. The board reviewed the non-resident fee policy. Erin Nuss voted to approve the Non-Resident Fee Policy as it currently exists. Sarah Lutterbie seconded the motion. All members voted to approve the motion.

Board and Staff Summer Cookout. Joy Zimmerman shared a plan for doing some staff cookout for staff and their families. Drop in anytime between set hours at one of our local parks in Gibson City.

**Adjourn Meeting**

Erin Nuss moved to adjourn the meeting at 6:27 PM. Tena Kincaid seconded the motion. All members approved.

Respectfully submitted,

Erin Nuss, Secretary of Moyer District Library Board