## Study Room Policy

## The Purpose of the Study Rooms

The library has study rooms available with seating for a maximum of four individuals in each room. The purpose of the study room is to have space where small groups can meet for study and discussion or where individuals can converse using remote technology. People using the room should keep in mind that the library is a public facility. Behavior that is disruptive to regular operations of the library or which could possibly be dangerous to library users or library staff will not be tolerated.

To promote the accessibility of study rooms to a wide variety of users, the Library may limit the number or length of study room usage during any time period for any patron. The library also reserves the right to place additional limitations on the use of study rooms at various Library locations due to varying demands at those locations.

## Rules of Use

- 1. Library staff may enter the room at any time.
- 2. Do not disrupt the use of the library by others.
- 3. Do not exceed maximum room capacity. (4 people)
- 4. Leave the room clean, neat, and in an orderly fashion.
- 5. A person must be 14 years of age to occupy a study room or have an adult present at all times.
- 6. Windows may not be blocked or line-of-sight into the room restricted.
- 7. Patrons must sign in before using a room.