

## **MOYER DISTRICT LIBRARY BOARD**

October 8, 2025 at Moyer District Library

Trustees in attendance: Heather Killian, Evan Severson, Joy Zimmerman, and Sarah Lutterbie.

The meeting was called to order by Joy Zimmerman at 5:31 PM.

Roll call was taken.

### **Public Comment**

None

### **Agenda Additions**

Correction of the Finance and Policy & Personnel committee heads switching.

### **Minutes**

The minutes from the September 10, 2025 meeting were read. Heather Killian moved to approve the minutes from September 10, and Sarah Lutterbie seconded the motion. All board members approved the minutes.

### **Communications**

A document summarizing recent communications was shared with each board member (see attached).

### **Building and Grounds**

Getz fire equipment completed their yearly fire extinguisher check.

### **Policy and Personnel**

The committee is checking on rescheduling their meeting if policies need to be updated.

### **Long Range Planning**

The committee had their meeting and will be testing out chairs to make a decision on replacement chairs in the near future.

### **Finance**

The board examined the financial report for September. The complete reports are missing and Heather will email them out when she receives them. Based on the report and information available Sarah Lutterbie moved to approve the Financial Report from September. Evan Severson seconded the motion. Roll call vote resulted in approval. A roll call was taken and all approved to adopt the levying and assessing tax ordinance 25-03.

**Librarian's Report**

See attached for the Librarian's Report.

**Old Business**

Jessica got a new quote for a television in the program room. She will look into protective barriers to prevent damage to the television.

**New Business**

Jessica received quotes from two new companies that service copiers. The current company has fixed the toner issue, and all copiers are currently working. As the change of company would require a purchase of a new copier, Jessica recommended against changing at this time. Evan Severson motioned to table this discussion for 4 months, and Heather Killian seconded. All board members were in favor.

Sarah Lutterbie is working on the "candy monster" candy exchange program for the days after Halloween.

**Adjourn Meeting**

Heather Killian moved to adjourn the meeting at 6:22 PM. Sarah Lutterbie seconded the motion. All members approved.

Respectfully submitted,

Joy Zimmerman, President of Moyer District Library Board