MOYER DISTRICT LIBRARY BOARD

September 9, 2026 at Moyer District LIbrary

Trustees in attendance: Heather Killian, Erin Nuss, Sarah Lutterbie, Tena Kincaid, Sue Walker, and Evan Severson.

The meeting was called to order by Tena Kincaid at 5:30 PM.
Roll call was taken.

Public Comment
None

Agenda Additions
None

Minutes
The board reviewed the August minutes. Heather Killian moved to approve the minutes. Tena Kincaid seconded the motion. All members voted to approve.

Communications
Erin Nuss voted to approve the letter of resignation from Joy Zimmerman. Sue Walker seconded the motion. All members voted to approve the resignation.
Per Capita Grant check was received for a total of $9.083.10.
Jessica spoke to Kelsey at the Ford County Courthouse regarding elections.
Letter received from a resident regarding openings on the library board.
Letter received from One Earth Energy regarding CO2 pipeline.
Review of suggestion box contributions.

Building and Grounds
No report.

Policy and Personnel
Two policies: By-laws and Division of Responsibilities documents will be reviewed at the next meeting.

Long Range Planning
Updated discussion on roof, magazine area furniture, carpet, brick/sign area and circulation desk low area.

Finance
Financial reports from HR Block were not available due to issues with the system. Board will follow up in October.

The board reviewed Public Ordinance 26-02. Erin Nuss moved to approve Public Ordinance 26-02. Heather Killian seconded the motion. All members voted to approve individually.

Librarian's Report
See attached for the Librarian's Report. The library posted a survey asking about homebound delivery of books and there were zero responses to the survey.

Old Business
Library Board Committee Meeting Schedule was reviewed.

New Business
Erin Nuss moved to go into closed session for the purpose of discipline or removal of an occupant of public office or appointment of an individual to fill a vacant public office. Heather Killian seconded the motion. All members voted to approve.

Tena Kincaid moved to return to Open Session. Erin Nuss seconded the motion. All trustees voted to approve.

The board discussed board positions.
Erin Nuss moved to approve Tena Kincaid as President. Heather Killian seconded the motion. Tena Kincaid was approved to be president of the board.

Erin Nuss moved to approve Sarah Lutterbie as Vice President. Sue Walker seconded motion. All members voted to approve.

The board appointed Sarah Lutterbie to the Long Range Planning committee.

Erin Nuss moved to post an opening on the Library Board. Evan Severson seconded the motion. All members voted to approve.

The Library Board will post an opening that will remain open until October 7.

Adjourn Meeting
Sue Walker moved to adjourn the meeting at 6:09 PM. Heather Killian seconded the motion. All members approved.

Respectfully submitted,

Erin Nuss, Secretary of Moyer District Library Board